



UNIVERSITY OF SARGODHA, SARGODHA

Advertisement No. 02/2025

SITUATIONS VACANT

Applications for the following posts are invited from Pakistani Nationals on the prescribed form, which can be downloaded from University website i.e www.su.edu.pk.

MULTIMEDIA DEVELOPMENT CENTRE / MEDIA INFORMATION CENTER

Sr. #	Post	Basic Pay Scale	No. / Nature of Post	Eligibility Criteria
1.	Graphic Designer	16	01-Contract Basis	Twelve years of Education (2 nd Division) and 03-Years relevant post qualification experience bringing Innovation into design in the private/public sector organization. (Photoshop, Graphic Design, Coral Draw, AutoCAD will be preferred). Age: 25-35 Years
2.	Reporter	14	01-Contract Basis	2 nd class or Grade-C Master degree in Journalism/Mass Communication or in Social Sciences with computer knowledge on MS Word/In-Page. 5 years experience in relevant field. Age: Maximum 28 Years
3.	Videographer	11	01-Contract Basis	10-Years of Education (2 nd Division) and 02-Years post qualification experience of managing still and video camera and related equipment with expertise of cinematography in the private/public sector organization. Photography Certificate/Diploma in Photography and Videography will be preferred. Age: 21-30 Years
4.	Photographer/Video Editor	07	02-Contract Basis	14-Years of Education (2 nd Division) from an HEC recognized University and 03-Years of relevant post qualification experience of video editing, animations and post production in the private/public sector organization. Experience in liner & non liner editing will be preferred. Age: 25-35 Years

Note: For positions mentioned at Sr. # 3 & 4, preference will be given to those who can operate video cameras & perform editing on premier pro.

GENERAL INFORMATION

- Only short listed candidates will be called for Test / Interview.
- The prescribed application form can be downloaded from University of Sargodha website: www.su.edu.pk.
- Candidates for all positions are required to fill the application form and submit application along with complete C.V and attested copies of testimonials in hard form.
- Two most recent passport size photographs should be affixed on each application form.
- Candidates applying for more than one post shall submit separate application with necessary documents, complete in all respects.
- Applications must be accompanied with original bank deposit slip/University Challan Form of Rs. 1,000/-, for Post(s) in BS-16, BS-14 & BS-11 and Rs. 500/- for Post(s) in BS-07 as processing fee (non-refundable) to be deposited under Head of Account “Collection” in HBL A/C No. 00427991777803, University of Sargodha. No other mode of payment i.e Demand Draft, Postal Order etc will be accepted.
- Candidates already in service of a Government/Semi-Government Department or an Autonomous Body must apply through proper channel by closing date; otherwise, their applications shall not be entertained.
- Applications received after the closing date will not be entertained; even posted before the closing date.
- Incomplete applications shall not be entertained.
- In case any information provided by the candidate in his/her application form is found to be incorrect or false at any stage, he/she will be disqualified and action will be taken under the Rules.
- Relaxation in age will be admissible according to the Government policy/rules.
- The period of initial contract appointment shall be 3 years.
- A contract employee shall under no circumstances, claim conversion of his contract appointment into regular appointment.
- Contract employee shall not claim extension in his contract appointment as a matter of right.
- Contract appointments shall be post specific and non-transferable. Contract employee shall not, under any circumstances, claim any right for transfer from one post to another.
- The University reserves the right to increase or decrease the post(s) according to the needs of the University and reserves the right not to fill/withdraw any post/withhold the appointment against any advertised post.
- Closing date for submission of applications is **25.11.2025**.

ADDITIONAL REGISTRAR (GENERAL)
UNIVERSITY OF SARGODHA, SARGODHA
Ph. # 048-9230802, University website www.su.edu.pk